

# Manual For Foreign Residents

Let's create beauty together!



There are differences in laws, lifestyle rules, and manners between Japan and other countries and regions.

Let's learn Japanese laws, rules, and manners to have a safe and secure life in Japan.



## Acts that violate Japanese law and punishable by law

Please DO NOT do any of the following  
They are crimes even if you do not know it

- Not carrying your residence card with you when you go out
- Shoplifting
- Keeping things you pick up such as wallets, electronics, cell phones, credit cards, etc. as your own
- Taking vegetables, fruits, etc. from someone else's field
- Using company equipment (ex. ballpoint pens) for private use or taking it home with you
- Catching fish or shellfish in the river or ocean without permission



- Carrying knives and other dangerous items outside
- Stealing someone else's bicycle that is left behind
- Having or using illegal drugs



- Selling or giving your cell phone, cash card, or bankbook to another person
- Lending or borrowing residence card, health insurance card, or Individual Number Card
- Signing contract of cell phone or bank account for someone else
- Using someone else's credit card to order things such as products on the Internet, etc.
- Using someone else's cash card to withdraw money



- Using images on the Internet as one's own icons without permission
- Selling stickers or other items copied from illustrations created by others without permission
  - Posting personal information such as names, addresses, etc. (including facial photos) on SNS, etc. without the person's permission may be sued or punished
  - Drinking alcohol or smoking cigarettes is against the law for those who have not turned 20 years old
  - Never accept an envelope or package from someone else without knowing what it contains, otherwise it could be a crime



## Procedures to be aware of

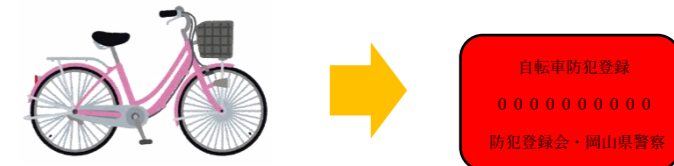
- If you lose your residence card, apply for a new one at the Immigration Services Agency immediately
- If you quit school or change company, please notify the Immigration Services Agency
- If you are staying in Japan under the status of "Dependent", "Spouse or Child of Japanese National", or "Spouse or Child of Permanent Resident", please notify the Immigration Services Agency immediately when you divorce or lose your spouse
- If you change your name, date of birth, nationality/region, or gender due to marriage or other reasons, please notify the Immigration Services Agency



- If you decide or change your place of residence after entering Japan, be sure to notify your new address to your local municipality (within 14 days)



- Bicycles require crime prevention registration. When you buy, receive, give, or throw away a bicycle, please proceed with the registration, change, or disposal procedures at a bicycle store



- If you change your address, period of stay, status of residence, work, etc., please contact the bank where you opened your account
- When you go back to your home country or when you no longer use your bank account, please close your bank account at the bank  
(If you leave it as it is, you may have to pay for the procedure)



## Manners in Japan

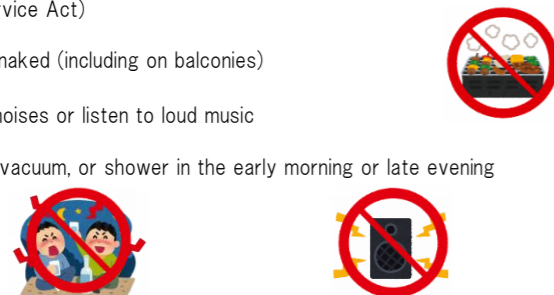
### Garbage

- Please put your garbage in the garbage container (do not throw garbage on the street)
- When you put out garbage, be sure to categorize it, put it in the designated bags, follow where and when to put it out
- Do not bring garbage home with you (it may be a crime)



### If you live in a condominium or apartment

- No one other than the person renting the apartment is allowed to live in the apartment
- Please follow the terms of the contract of rental agreement
- Do not place things or have barbecues in common areas such as hallways or stairways (It may violate the Fire Service Act)
- Do not go outside naked (including on balconies)
- Do not make loud noises or listen to loud music
- Do not do laundry, vacuum, or shower in the early morning or late evening



### At public places

- Do not talk on cell phones, make noise, or make loud noises on trains or buses
- Only smoke cigarettes in designated areas (smoking areas)



### At your workplace

- Follow the rules of employment and work safely
- Please give a greeting when you come to work and when you leave the office
- If you are going to be absent from work, please contact the company before doing so
- Do not post photos or information about the company or employees on SNS without permission
- Cooperation is very important as we often work in teams. Please "report, contact, and consult" with your boss and co-workers before making decisions

### Others

- Always and everywhere have the habit of being on time
  - ◇ Please be on time and do not be late
  - ◇ Be sure to notify if you are going to be late
- Please make sure to check if barbecues and fireworks are allowed in parks and other places before doing so
- If you want to take pictures of people or pets, please ask permission from the person, parent, or animal owner

## Traffic Rules

### Pedestrians

- Walk on the sidewalk on the right side of the road in principle
- Follow traffic signals and signs for pedestrians



### While riding a bicycle (the same laws as for cars apply)

- Keep on the left side of the roadway in principle
- Follow traffic signals and signs for bicycles
- Wear a helmet
- Follow traffic signals and pause at intersections
- Follow traffic signals even if there are no cars or people around
- Park bicycles in the designated bicycle parking areas
- Turn on your lights when it is dark
- The following behaviors are not allowed
  - ◇ Riding with an umbrella
  - ◇ Riding while listening to music, using a cell phone, etc.
  - ◇ Riding with two people
  - ◇ Riding side-by-side
  - ◇ Drinking and riding under the influence of alcohol

\*Do not ride if you still have alcohol in your body the day after drinking

\*It is also illegal to encourage people who are going to ride to drink



### Attention

- ◇ Drunk driving in particular is an extremely serious and dangerous offense and carries heavy penalties
- ◇ A fully electric bicycle that has been converted to run on a motor without pedaling is treated the same as a motorcycle and requires a license, license plate, helmet, etc.
- ◇ A driver's license is required to drive a motorcycle or a car



## Contact info in case of problems

Call 110 for incidents and accidents

Call 119 in case of fire, illness, or injury

If you want to consult with us about your daily life

- Consultation Service for Foreign Residents of

### Mimasaka City

◇ TEL: 0868-75-3085

◇ Facebook



◇ Instagram



Keep a good relationship  
with the residents around  
you for comfortable life! !



## Japanese language classes

Mimasaka City holds Japanese language classes for free

Please feel free to join!

Please refer to the following URL or QR code for details

- URL

<https://www.city.mimasaka.lg.jp/soshiki/kikaku/eigyo/gaikokujin/1591857743023.html>



The more you study Japanese  
the easier it will be to live and  
work in Japan!

